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| Instrument for the Registration of an Easement | | | | | | |
| Objective | | | | | | |
| Instrument for the Registration of an Easement burdening (and benefitting where relevant) Real Property. | | | | | | |
| Section 1: Details Required | | | | | | |
| Folio of Register for the Real Property burdened by the Easement1: | Folio No: | | | | | |
| Address of Real Property burdened by the Easement: | Building Name: | | | | | |
| Floor Number: | | | | | |
| Unit Number: | | | | | |
| Usage: | Residential Commercial Retail Parking  Storage  Other | | | | | |
| Name of Registered Owner of Real Property burdened by the Easement2: |  | | | | | |
| Address of Registered Owner3: |  | | | | | |
| Contact Details: | Tel: | | | | | |
| Email: | | | | | |
| Folio of Register for the Real Property benefitted by the Easement (if any)4: | Folio No: | | | | | |
| Address of Real Property benefitted by the Easement (if any): | Building Name: | | | | | |
| Floor Number: | | | | | |
| Unit Number: | | | | | |
| Name of person or authority benefited by Easement: |  | | | | | |
| Address of person or authority benefited by Easement5: |  | | | | | |
| Contact Details: | Tel: | | | | | |
| Email: | | | | | |
| Terms and details of the Easement6: |  | | | | | |
| Section 2: Signatures | | | | | | |
| Signature of Registered Owner of Property burdened by the Easement: | | |  | Signature of person/authority benefitted by the Easement (if any): | |  |
| **Date:** | | |  | **Date:** | |  |
| Section 3: For Official Use Only | | | | | | |
| **Received By:** | | **Date:** | | | **Stamp:** | |

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| Instrument for the Registration of an Easement | |
| Guidelines | |
| **Section 1** | |
| 1 | Specify the Folio Number which is on the Title Deed. |
| 2 | The Registered Owner’s name/s must be written exactly as it appears on the Title Deed otherwise the application will be rejected. |
| 3 | The address provided must be a valid address where the Registrar may serve notices and it is up to the party to keep their address updated with the Registrar at all times. |
| 4 | Where the Easement is not an Easement in Gross and there is Registered Real Property which benefits from the Easement. Specify the Folio Number which is on the Title Deed. |
| 5 | The address provided must be a valid address where the Registrar may serve notices and it is up to the party to keep their address updated with the Registrar at all times. |
| 6 | The Party applying for the Registration of an Easement must provide documentary evidence of the grant (by Court Order or otherwise) or reservation of the Easement accompanied by the relevant plans. In addition it is the responsibility of the party applying to ensure that all requisite consents to such registration are obtained, i.e from Mortgagees, Lessees |
| **Section 2** | |
| All signatures shall be provided, including company stamp where applicable. The Registrar is entitled to request whatever documents it deems necessary to ascertain the identity of an authorised signatory. | |

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| Warranty |
| The parties to this Instrument warrant that the information provided in the Instrument and all accompanying documents is true and accurate. Any party providing any information which is false, misleading or deceptive to the Registrar or withholds or conceals information from the Registrar shall be fined and/or prosecuted to the full extent of the Law. |